

# Appendix S: Sample Exit Interview<sup>1</sup>

Name: .....

Internship Title: .....

Department/Supervisor: .....

Date of Interview: .....

1. How similar were your actual internship tasks and responsibilities to your expectations for the role?
2. What skills or experiences did you gain from your experience?
3. How well did your experience provide information about your chosen field?
4. What was the best or most rewarding part of your internship experience?
5. What was the worst or most challenging part of your internship experience?
6. Do you feel that you received sufficient support and guidance to succeed in your role? Did you receive sufficient training and orientation? Please explain.
7. Please rate your overall internship experience on a scale from 1 - 10 (1 being the Lowest, 10 being the Highest).
8. Did you feel like you were a part of the [Name of Library] team? Please explain.
9. Would you recommend [Name of Library] to other students for an internship assignment? Why or why not?
10. What advice might you give future [Name of Library] interns so they can get as much or more out of the experience?
11. What suggestions do you have for improving the overall internship program?
12. Are there other areas involving the internship program, your supervisor, or your internship role that you wish to comment on? ●

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1. Based on and content borrowed from "Documents/Forms for Your Internship Program" and "Student Evaluation" by campus2careers:  
<http://campus2careers.com/portals/0/Internship%20Forms%20from%20campus2careers.doc>

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