

Appendix I: Reference Interviews Template

Name of Applicant:

Internship Title:

Reference #1 Name and Title:

Q1: [Example: What do you consider to be this applicant's strongest skills or qualities?]

Q2: [Example: What do you consider to be their greatest challenges or weaknesses?]

Q3: [Example: Please describe a situation in which you have seen this person thrive or excel]

Reference #2 Name and Title:

Q1: [Example: What do you consider to be this applicant's strongest skills or qualities?]

Q2: [Example: What do you consider to be their greatest challenges or weaknesses?]

Q3: [Example: Please describe a situation in which you have seen this person thrive or excel]

Reference #3 Name and Title:

Q1: [Example: What do you consider to be this applicant's strongest skills or qualities?]

Q2: [Example: What do you consider to be their greatest challenges or weaknesses?]

Q3: [Example: Please describe a situation in which you have seen this person thrive or excel] ●

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