

# Appendix H: Interview Questions Checklist

Here are a few questions to consider asking as part of your interview process:

- What most appealed to you about our library? This particular internship?
- What are your future career goals? Why have you chosen libraries as your career path?
- (For students) Tell me about your degree program. How did you choose it? How do you think it has prepared you for an internship in a library setting?
- (For non-students) Tell me about your professional experience in \_\_\_ field. How will these experiences and skills potentially benefit an internship in a library setting?
- Tell me about your experience with [one or more specific skills required to succeed in the internship].
- What would you most like to learn from an internship? What would you most like to experience?
- What do you consider to be your greatest strengths (for example, writing, research, having a long-term vision, attention to detail, etc.)? How might these lend to and/or be strengthened by this internship?
- What would you consider to be your greatest challenges? How might this internship help you to address these challenges?
- What is your availability for the internship: when can you start, how long can you stay, what type of schedule might you be available for, etc.?
- Is there anything else that you would like for us to know about your qualifications for this internship?
- Do you have any questions for me today? ●

## About this book

Looking for more info about this book? Visit <http://libraryinterns.blogspot.com>, where you can download individual chapters or the entire book, and find other related resources (all free of charge).